



Minutes of the Governing Body Briefing held on Tuesday 16 September 2025, at the Emmanuel site

Present:

Nana Reynier	Chair and Foundation Governor
Shadia Akokhia	Associate Governor
Conor Ferguson	Foundation Governor
Simone George	Staff Governor
Rosie Newbould	Foundation Governor (via Teams)
Margaret Nunes	Foundation Governor (via Teams)
Lola Olarewaju	Parent Governor
Augustina Ogbemor	Foundation Governor (via Teams)
Seye Olokode	Guest
Zarah Pinto	Foundation Governor
Shireen Razey	Executive Principal
Fr Thaddeus Sombu	Staff Governor
Camilla Crampton	Deputy Principal, Pastoral
Jayne Morgan	Deputy Principal, Vocational
Holly Power	Deputy Principal, Academic
Molly Makota	Chief Financial & Resources Officer
Danny Turnbull	Director of Facilities
Linda Harrison	Clerk to Governance

The Governing Body meeting began at 6.30pm with the Governors Prayer.

1 Apologies for Absence, Changes of Membership and Declarations of Interest

Apologies were received from Foundation Governors, Priscilla Afranie, Ciaran Burns and Mary Mihovilovic. Apologies were also received from Paula Amony, Assistant Principal.

New members to the Governing body were welcomed, Conor Ferguson appointed as Foundation Governor, Shadia Akokhia, appointed as an Associate Governor and Simone George the new Teaching Staff Governor.

There were no declarations of interest.

The meeting was quorate.

2 Health & Safety Report

The Director of Facilities, was in attendance to present the annual Health and Safety Report, the paper was taken as read. Governors were updated on the position and progress of health and safety over the academic year 2024-25 against the health and safety objectives. The report included an overview of the external assessment made by the new H&S Consultant as part of their annual audit.

Governors commended the detailed report and the completion, by the Facilities team, of all recommended actions. Governors noted that the number of reported accidents or first aid received had increased on the previous year, they questioned if this was due to one incident with several students requiring medical support at the same time, or individual's seeking assistance. It was confirmed the increase was individual students seeking assistance, such as sports injuries, headaches, stomach aches, minor accidents etc. Governors felt it positive that all incidents are being recorded and monitored; they asked if the first aiders have noted any repeated behaviour from individuals seeking medical assistance; it was confirmed that there are some students who will seek regular help; these students are known to the staff.

The Director of Facilities and the wider Facilities and Security teams were thanked for their time and their overall commitment to the sixth forms. Their contribution, coordination, and commitment were recognised and highly praised.

It was **RESOLVED** to receive and **APPROVE** the report.

3 Minutes of the previous meeting on 24 June 2025

The minutes of the previous meeting were taken as an accurate record of the meeting. These were electronically signed by the Chair.

4 Matters Arising from the previous meeting held on 24 June 2025

The Clerk confirmed that all matters arising had been addressed.

It was **RESOLVED** to receive and **APPROVE** the report.

5 Annual Governance Information

The Clerk confirmed that the following documents had been shared with the Governing Body for information/ signature:

- Annual Declaration of Eligibility Renewal for 2025-26
- Register of Governors' Interests for 2025-26
- FE Governance Guide for 2025
- Politically Exposed Persons Form for 2025
- Annual Declaration Form for 2025
- Governor's EDI Data Collection
- Related Parties Form 2025

Thanks were extended to those who had completed all the required information. Any individual Governors yet to complete their forms will receive a reminder.

It was **RESOLVED** to **RECEIVE** the required documentation and forms for signature.

6 Keeping Children Safe in Education

Governors present received their annual briefing on Keeping Children Safe in Education; the Deputy Principal, Safeguarding, delivered an overview of the updated changes in relation to KCSiE for September 2025. Governors were advised that staff have at the start of term, received refresher training with regards to Safeguarding. Governors have also received a copy of the latest KCSiE documentation and were required to return their declaration form to the Clerk, confirming that they have read this documentation.

Governors thanked the Deputy Principal for the comprehensive safeguarding training and overview. They outlined how important it is to receive such training and to be reminded that safeguarding is the responsibility of everyone associated with the sixth forms.

It was **RESOLVED** to **RECEIVE** the report and Safeguarding Training.

7 Safeguarding Policy

Governors were presented with the draft updated Safeguarding Policy for 2025-26; the recommended amendments were noted. The Safeguarding Lead Governor questioned if they would be required to visit the site of any future subcontractor providers; the Deputy Principal Safeguarding, confirmed that as the DSL she would lead on this area of work and would be conducting regular off-site visits. Governors further questioned how the sub-contractors had been appointed; it was confirmed that an offsite provision had been approved by the DfE, to allow students to undertake their timetabled lessons in the morning and to receive Sports Academy training in the afternoons. This model may be replicated further in other areas, and

future sub-contractors will be considered to enhance the curriculum on offer. MMA confirmed that the correct processes had been followed.

Governors had sought further clarity on minor amendments within the Policy including following up the attendance of students and on-line safety; these were clarified. The policy was approved.

Governors also presented with a draft Safeguarding Statement for the sixth forms, outlining the commitment to safeguarding. Governors commended the introduction of the statement and its comprehensive overview of how safeguarding is supported within Christ the King. The statement was approved.

Wider thanks were extended to the Safeguarding Link Governor for their oversight of all areas of safeguarding. It was clarified that they meet regularly with the DSL and the Independent Safeguarding Advisor, quality assuring all safeguarding procedures and reporting. They also have half termly meetings to review and challenge the Single Central Register.

Governors were finally advised that the Smoothwall safeguarding reporting software has been enhanced further, to include all equipment and CTK Wi-Fi access, which will monitor all staff and student usage. Governors asked if students are aware that their internet searches are monitored; it was confirmed that part of the student induction and acknowledgment of the Student Code of Conduct outlines the use of computers and Wi-Fi. They are aware that any searches on anything inappropriate will be reported.

Those present were assured that the safeguarding culture within CTK remains strong and committed to supporting students and staff.

It was **RESOLVED** to **APPROVE** the report and Safeguarding Policy and Safeguarding Statement

8 Executive Principal's Update

The Executive Principal provided a verbal overview regarding the start of the academic year; the term has started positively and students had settled well. Thanks were extended to the Deputy Principal's for their persistence and hard work ensuring that all of the sites had a smooth enrolment and induction period. It was noted that students dress code and attendance has been very good.

Governors were advised that the start of year annual Staff Conference had been very positive with engaging speakers, including Dr Paul Redmond who gave a motivational speech on mixed generational workforces.

Student numbers are very similar to the previous September.

Catholic Life at the Sixth Form was discussed. It was confirmed that all students are taking part in their timetabled 10:10 class, each lesson 1 started with a prayer and reflection. Weekly Mass had already started with a priest visiting from each local parish. The sixth forms are expecting the Catholic Life Inspection to take place this academic year, a discussion took place regarding the Inspection. The Chair highlighted the strong evidence supporting how Catholic Life permeated throughout the Sixth Forms. The Executive Principal extended her thanks to Ms Mihovilovic who has taken on the Catholic Life Link Governor role, following the retirement of the previous Catholic Life Link Governor. Governors were encouraged to sign up for the advertised CPD available through the Diocese. CCR confirmed that a CPD session would be taking place shortly for new Governors in relation to Catholic Life.

Governors noted the positive start to term and the impending Catholic Life Inspection.

Action Clerk: CCR to organise a CPD session for new Governors in Catholic Life.

It was **RESOLVED** to **RECEIVE** the verbal update

9 Enrolment

The Executive Principal shared the initial Enrolment report for the start of the academic year outlining that this provided the first indication of student numbers; actual numbers usually settle within the first few weeks. Governors were reminded that the Sixth Form is lag funded. The current prediction shows similar numbers to the previous year. It is pleasing to see a growth in numbers at the Emmanuel site.

Governors noted A Level numbers at St Mary's, it was agreed that this would be a focus for the next strategy day. It is recognised that St Mary's is located in a grammar school borough, and provision at that site is of a blended model. Entry criteria were discussed for some A Level subjects and the impact of recent changes, in relation to both improved results and enrolments.

Governors were provided with a further update on T Level recruitment, including the initiation of an Accountancy T Level and Child Development. T Level numbers have increased but are expected to be about 30 below target. SRA highlighted that we have open days coming up soon which have been marketed. There have been a lot of school visits promoting the open days as well as on social media.

A discussion took place regarding High Needs students, the number of HNs students has increased this year to 75.

Catholic numbers and enrolment from Partner Schools was discussed.

The Executive Principal was thanked for the comprehensive, initial recruitment report.

Action Clerk: To add A Level strategy at St Mary's to the Strategy Day.

It was **RESOLVED** to receive and **RECEIVE** the report.

10 Examination Outcomes

The Deputy Principal Curriculum shared an overview of examination outcomes for 2024-25, the paper was taken as read noting much to celebrate. The report will be discussed in more detail with the C&Q Committee, and it was agreed this paper provided an initial overview. Governors were reminded of the quality cycle which included detailed course review meetings taking place which provide an opportunity to review outcomes.

The Deputy Principal (Curriculum) confirmed that there were some very pleasing results, including vocational outcomes at St Mary's, GCSE English results, T Levels and A Levels at Aquinas. Highlighting the 2.5% increase in achievement rates.

Governors questioned variation of results, including variation across the sites.

The Chair extended congratulations to all staff, noting it takes a 'village' to raise a child and the staff support of all students to reach their ambitions is recognised along with the areas where further progress is required. The incredible barriers that many of the student's face are recognised, therefore the general attainment rates are commendable.

It was **RESOLVED** to receive and **RECEIVE** the report.

11 Destination Summary Report

The Deputy Principal, Curriculum, presented an initial summary of student destinations for those who completed their studies for 2024-25; the report was taken as read. It was noted that this summary will be fully updated with a detailed report being circulated at the next Full Governing Body meeting. Governors

were delighted that 87% of CTK students have gone on to secure a place at university. It was also pleasing to show an increase in number of students progressing to apprenticeships and also from L2 to L3 courses.

It was **RESOLVED** to receive and **RECEIVE** the report.

12 Annual Risk, Audit & Compliance (RAAC) Report

The Chief Financial and Resources Officer presented the annual Risk, Audit and Compliance (RAAC) Committee report; the report had been prepared by the retiring Independent External Consultant. It was confirmed that the Chief Financial and Resource will take over the Chair of this Committee. The report was taken as read and the strong assurance of the commitment to safeguarding against risk was acknowledged. Governors were further advised that the committee members are all experienced leaders, and all well versed in all areas of mitigating risks.

It was **RESOLVED** to receive and **APPROVE** the report

13 Committee Focus 2025-26

The Clerk reminded the Full Governing body of the individual Committee focus for the academic year; these are revisited at each committee meeting.

- (i) Curriculum & Quality
- (ii) Finance, Resources & Business
- (iii) Audit & Risk
- (iv) Governance & Search

It was **RESOLVED** to receive and **APPROVE** the report.

14 Strategic Priorities 2025-26

The Executive Principal discussed the launch of the new strategic plan 2025-2030 and thanked Governors for their role in shaping this. The 2025-26 Strategic Priorities were presented and agreed by Governors.

Further clarification was provided regarding some dates on this year Strategic Priorities, the Deputy Principals said that they would review this.

It was **RESOLVED** to receive and **APPROVE** the report

15 Key Performance Indicators

A summary for the end of Year (2024-25) KPI's were shared and taken as read; it was noted that the financial indicators are yet to be finalised (pending audit approval). Further discussion ensued regarding the attendance figures, the number of safeguarding concerns recorded and the awaited completion of the Value-Added figures. Discussions continued around staff absences and the impact on finances and the impact of quality lesson delivery.

Governors questioned if any initial analysis had been undertaken in relation to the Maths GCSE results. Deputy Principal Vocational outlined, that the Maths results were still above the National benchmark, but the increase last year had not been maintained. There had been some variation in attendance for revision sessions had also contributed to the results. Governors questioned how many students do resits in Maths and English, it was confirmed that as a condition of sixth form funding, any students with a Grade 4 or below are required to undertake resits. Class sizes range from 18-30 per class and analysis shows that the class size has had no impact on the results, nor has the switch in exam boards.

It was **RESOLVED** to receive and **RECEIVE** the report

16 Quality Improvement Plan (QIP)

The QIP was presented to Governors for approval. The document was taken as read; it was agreed that the QIP identified the areas of focus. The plan has been amalgamated this year to include an overview of each site within in one document; the plan will be shared with the relevant Sub-Committees throughout the academic year. Each site has clearly identified and will monitor particular areas of focus.

The Executive Principal advised that the plan continues to follow the former Ofsted Framework (the new framework was issued a week ago) and this will be revised for the next academic year.

Governors recognised the updates to the QIP, noting it was more streamlined but retained its overview on individual site analysis.

It was **RESOLVED** to receive and **APPROVE** the report.

17 Any Other Business

There was no other business to report.

18 Date of the Next Meeting:

Meeting of the Governors’ Strategy & Development Day: Friday 14 November 2025, 9.00am - 1.30pm, St Mary’s site. It is hoped that as many Governors as possible can be in attendance.

Meeting of the Governing Body: Tuesday 9 December 2025, 6.30pm, St Mary’s

The meeting finished at 8.04pm.

Actions:

(i) **Action Clerk:** To recirculate the Catholic Life Inspection Framework CPD PowerPoint for Governors attention

(ii) **Action Clerk:** To add A Level Entry Criteria to the Agenda for the November Strategy Day

Nana Reynier 9.12.2025
Signed: _____ Date: _____
Chair