

Governing Body Briefing Agenda
Tuesday 17 September 2024, 6.30pm, Conference Room, Emmanuel Site
Chair – Nana Reynier

NOTICE

In accordance with the Governing Body's calendar, members of the Governing Body are invited to attend a briefing at 6.30pm on Tuesday 17 September 2024 at the Emmanuel site, Conference Room.

Linda Harrison, Clerk to Governance

AGENDA

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Agenda Item		Responsible	Document	Action
Welcome (5 Minutes)				
1	Governors' Prayer Apologies for Absence Changes to Membership Declarations of Interest	Linda Harrison, Clerk to Governance		
Resources: 2 (15 Minutes)				
2	Health & Safety Report Annual Health and Safety Report presentation	Clint Gomes, External Health & Safety Advisor; SAMS Ltd.	1	Information
Review of previous minutes and matters arising items; Annual Declarations: 3-6: (10 Minutes)				
3	Minutes of the previous meeting on Tuesday 25 June 2024	Nana Reynier, Chair of Governors	2	Approval
4	Matters Arising from the previous meeting held on Tuesday 25 June 2024	Linda Harrison	3	Information
5	Annual Governance Information <ul style="list-style-type: none"> • Annual Declaration of Eligibility Renewal for 2024-2025 • Register of Governors' Interests Renewal for 2024-2025 • FE Governance Guide for 2024 • Politically Exposed Persons Form for 2024 • Annual Declaration Form for 2024 • Governor's EDI Data Collection <i>(Governors have been sent documents and should have completed and signed prior to the meeting)</i>	Linda Harrison		Information

Safeguarding 7: (20 Minutes)				
6	Keeping Children Safe in Education Annual CPD to ensure Governors are fully updated on changes in relation to KCSiE. <i>(Governors have been sent a KCSiE link and should have read and signed prior to the meeting)</i>	Camilla Crampton, Deputy Principal		Information
Start of Term Updates: 8-11 (30 Minutes)				
7	Executive Principal Update (i) To receive a verbal update regarding the start of term (ii) To provide a verbal briefing on impending Catholic Life Inspection	Shireen Razey, Executive Principal		Information
8	Enrolment Report on the initial enrolment landscape	Shireen Razey	4	Information/ Discussion
9	Examination Outcomes Report outlining the 2023-24 Examination results	Holly Power, Deputy Principal	5	Information
10	Destination Summary Report To receive an initial overview of the destinations for students who completed their studies in 2023-24	Holly Power	6	Information
Strategic Matters: 13-14 (20 Minutes)				
11	Committee Focus 2024-25 A reminder of the Committee Focus: (i) Curriculum & Quality (ii) Finance, Resources & Business (iii) Audit & Risk (iiii) Governance & Search	Linda Harrison	7	Information/ Approval
12	Strategic Priorities 2024-25 An overview reminding of the Strategic Priorities for 2024-2025	Shireen Razey	8	Information
13	Key Performance Indicators A summary of the Key Performance Indicators for the academic year 2023-24	Shireen Razey	9	Information/ Discussion
14	QIP (CTK) All Site Quality Improvement Plan (QIP) for CTK	Shireen Razey	10	Information/ Discussion
Other Matters: 15 (5 Minutes)				
15	Any Other Business	Nana Reynier		Information

	<p>Date of next meetings:</p> <p>(i) Governors' Strategy and Development Day: Friday 22 November 2024, 9.00am – 1.30pm, St Mary's</p> <p>(ii) Meeting of the Governing Body: Tuesday 10 December 2024, 6.30pm, St Mary's</p>			
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