

Full Governing Body Meeting Agenda
Tuesday 27 June 2023, 6.30pm, St Mary's Site
Chair – Dr Rupert Evenett

NOTICE

In accordance with the Governing Body's calendar, members of the Governing Body are invited to attend a meeting at 6.30pm on Tuesday 27 June 2023 at the St Mary's site.

Linda Harrison, Clerk to Governance

AGENDA

Agenda Item	Responsible	Document	Action
Welcome, review of minutes and matters arising Items: 1 - 3 (10 Minutes)			
1	Governors' Prayer Apologies for Absence Changes to Membership Declarations of Interest	Linda Harrison, Clerk to Governance	Information
2	Minutes of the Governing Body Meeting held on 9 May 2023	Rupert Evenett, Chair of Governors	1 Approval
3	Matters arising from the Meeting held on 9 May 2023	Linda Harrison	2 Information
Standing Agenda Items: 4-8 (45 Minutes)			
4	Chaplaincy and 10:10 RE Report to Governors To receive a report on Catholic Education at the college in the areas of Catholic Life, Religious Education and Collective Worship	Javier Elderfield, Chaplaincy Coordinator	3 Information
5	Equality, Diversity and Inclusion To receive a verbal update on the continued work undertaken regarding equalities	Paula Amony, Assistant Principal	Information
6	Student Governor Report To receive a report from the Student Governor <i>(A reminder that copies of the minutes from the Student Council Forums can be found on the CTK Governors Portal)</i>	Portia Leonard, Student Governor	4 Information
7	(i) Executive Principal's Report	Shireen Razey,	5 Information

	<p>To receive a report from the Executive Principal</p> <p>(ii) Key Performance Indicators To receive an update on the performance indicators up to the end of May 2023</p> <p>(iii) CTK Attendance Strategy Presentation to update Governors regarding how attendance is monitored and followed up</p>	<p>Executive Principal</p> <p>Camilla Crampton Deputy Principal (Pastoral)</p>	<p>5(i)</p>	<p>Information</p> <p>Information</p>
8	<p>Safeguarding Update To receive an Annual Report from the Independent Chair of the Safeguarding Board</p>	<p>Kate Young Independent Safeguarding Advisor</p>	<p>6</p>	<p>Information</p>
Committees & Forums 9-11 (20 Minutes)				
9	<p>Curriculum & Quality To receive a copy of the unconfirmed minutes from the Curriculum & Quality Committee Meeting held on 15 June 2023</p> <p>Approved Policies The following policies were approved by C&Q:</p> <ul style="list-style-type: none"> • (i) Quality Policy & Procedures • (ii) Admissions (2023/24) Policy & Procedures • (iii) Lesson Observation Policy & Procedures • (iv) Careers <ul style="list-style-type: none"> ○ Careers & Progression Policy ○ Careers & Progression Strategy ○ Provider Access Policy ○ Aquinas Summary of Careers Provision ○ Emmanuel Summary of Careers Provision ○ St Mary's Summary of Careers Provision • (v) Bursary (16-19), Free Meals & Hardship Policy • (vi) Positive Behaviour Management Policy 	<p>Nana Reynier, Chair Curriculum & Quality (C&Q) Committee</p>	<p>7</p> <p>7(i) 7(ii) 7(iii) 7(iv)</p> <p>7(v)</p> <p>7(vi)</p>	<p>Information</p>
10	<p>Finance, Resources & Business To receive a copy of the unconfirmed minutes from the Finance, Resources & Business Committee Meeting held 21 June 2023</p>	<p>Ciaran Burns, Chair Finance, Resources & Business (FR&B) Committee</p>	<p>8</p>	<p>Information</p>
11	<p>Audit & Risk To receive a copy of the unconfirmed minutes from the Audit & Risk Committee Meeting held on 5 June 2023</p>	<p>Rosie Newbould, Chair Audit & Risk (A&R) Committee</p>	<p>9</p>	<p>Information</p>

Quality Management: 12-14 (20 Minutes)				
12	Quality Improvement Plan (QIP) To review whole College Quality Improvement Plan and progress to date	Shireen Razey	10	Discussion
13	Catholic Life Action Plan To review the Action Plan for Catholic Life and assess progress to date	Camilla Crampton	11	Discussion
14	Key Strategic Priorities To review progress with Key Strategic Priorities for 2023	Shireen Razey	12	Discussion
Business & Resources: 15-17 (10 Minutes)				
15	External Governance Review To receive a verbal update from the Clerk on the External Governance Review process	Linda Harrison		Discussion/ Information
16	Annual Committee Focus' To review the Sub Committee Focus' for 2022/23 and to confirm the individual Committee focus areas for 2023/24	Linda Harrison	13	Discussion/ Decision
17	Governing Body Calendar & Agenda Plan for 2023/24 To receive a copy of the draft Governing Body Calendar and Agenda Plan for 2023/24	Linda Harrison	14	Approval
Other Matters (10 minutes)				
18	Any Other Business			
19	Date of next Meeting: Meeting of the Governing Body: 19 September 2023, 6.30pm, Emmanuel			