

**Full Governing Body Meeting Agenda**  
**Tuesday 6 December 2022, 6.30pm, St Mary's Site**  
**Chair – Dr Rupert Evenett**

**NOTICE**

In accordance with the Governing Body's calendar, members of the Governing Body are invited to attend a briefing at 6.30pm on Tuesday 6 December 2022 at the St Mary's site.

Linda Harrison, Clerk to Governance

**AGENDA**

Agenda Item	Responsible	Document	Action
<b>Welcome, review of minutes and matters arising Items: 1 - 3 (10 Minutes)</b>			
<b>1</b>	Governors' Prayer Apologies for Absence Changes to Membership	Linda Harrison, Clerk to Governance	
<b>2</b>	Minutes of the Governing Body Briefing held on 13 September 2022	Rupert Evenett, Chair of Governors	1 Approval
<b>3</b>	Matters arising from the Briefing held on 13 September 2022	Linda Harrison	2 Information
<b>Standing Agenda Items: 4 - 7 (30 Minutes)</b>			
<b>4</b>	<b>Chaplaincy and 10:10 RE Report to Governors</b> To receive a report on Catholic Education at the college in the areas of Catholic Life, Religious Education and Collective Worship	Javier Elderfield, Chaplaincy Coordinator	3 Information
<b>5</b>	<b>Student Governor Report</b> To receive a report from the Student Governor  (To note - Student Council Meeting Minutes are available on the Governor Portal to view)	Ana Rodrigues, Student Governor (Aquinas)	4 Information
<b>6</b>	<b>(i) Executive Principal's Report</b> To receive a report from the Executive Principal  <b>(ii) Key Performance Indicators</b> To receive an update on the performance indicators for the year to date  <b>(iii) Strategic Priorities</b> An opportunity to update Governors on progress with Strategic Priorities for 2022/23	Shireen Razey, Executive Principal	5 5(i) 5(ii) Information Information Information

7	<b>Safeguarding Update</b> To receive a verbal update on Safeguarding	Camilla Crampton, Deputy Principal (Pastoral)		Information
<b>Quality Management 8 - 12 (30 minutes)</b>				
8	<b>Governing Body Self-Assessment</b> To receive a copy of the CTK Full Governing Body SAR for 2021-22	Linda Harrison	6	Approval
9	<b>Catholic Education (SAR)</b> To receive a copy of the Catholic Education SAR	Camilla Crampton	7	Information
10	<b>Sixth Form Self-Assessment Report (SAR) and Quality Improvement Plan (QIP)</b> To receive a copy of the SAR and QIP	Simon Spearman, Deputy Principal (Quality & Vocational)	8 8 (i)	Approval/Information
11	<b>Equality, Diversity and Inclusion</b> <ul style="list-style-type: none"> <li>To receive the annual staff and student EDIM report</li> <li>To receive an update on progress with agreed EDI Action Plan</li> </ul>	Paula Amony, Assistant Principal	9 9 (i)	Information Approval
12	<b>Student Destination</b> An opportunity to review Student Destination Data from 2021/22	Holly Power, Deputy Principal (Curriculum)	10	Information
<b>Business &amp; Resources 13 - 14 (20 Minutes)</b>				
13	<b>ESFA Self-Assessment</b> To receive and approve: <ul style="list-style-type: none"> <li>Regularity Self-Assessment Questionnaire 2021-22</li> <li>Board Assessment of Fraud Risk Questionnaire 2021-22</li> <li>Accounting Estimates and Areas of Judgement Report</li> </ul>	Ciaran Burns, FR&B Committee Chair	11 11(i) 11(ii)	Information/Decision
14	<b>Report by and draft minutes of the Joint Finance, Resources &amp; Business and Audit &amp; Risk Committee meeting held 14 November 2022 and to approve:</b> <ul style="list-style-type: none"> <li>Financial Statements Audit Findings</li> <li>The Report and Financial Statements for the year ended 31 July 2022</li> <li>Letter of Representations</li> <li>Audit &amp; Risk Committee Annual Report to the Governing Body 2021/22</li> </ul>	Ciaran Burns / Monsignor Rothern, A&R Committee Chair	12 12(i) 12(ii) 12(iii)	Information/Decision

<b>Committee Reports 15-19 (20 Minutes)</b>				
<b>15</b>	<b>Minutes from the Governance &amp; Search Committee held on 20 September 2022</b>	Rupert Evenett, G&S Committee	13	Information / Approval
<b>16</b>	<b>Minutes from the Finance, Resources &amp; Business Committee Meeting held on 21 September 2022</b>  For Governors to approve: (i) <b>Grievance Procedure</b>  (ii) <b>Minutes from the FR&amp;B Committee Meeting held on 14 November 2022</b>	Ciaran Burns	14  14(i)  14(ii)	Information / Approval  Approval  Information / Approval
<b>17</b>	<b>Minutes from the Curriculum &amp; Quality Committee Meeting held on 20 October 2022</b>  For Governors to approve: (i) <b>Student Exclusion Policy</b>  (ii) <b>Results analysis 2021/22</b>	Nana Reynier, C&Q Committee Chair	15  15(i)  15(ii)	Information / Approval  Approval  Approval
<b>18</b>	<b>Minutes from the Audit &amp; Risk Committee Meeting held on 5 October 2022</b> For Governors to approve:  (iii) <b>Annual Report on Whistleblowing</b>  (iv) <b>Annual Report on Fraud</b>	Monsignor Rothern	16  16(i)  16(ii)	Information / Approval  Approval  Approval
<b>19</b>	<b>Minutes from the Joint Audit &amp; Risk/ Finance, Resources and Business Committee Meeting held on 14 November 2022</b>	Ciaran Burns / Monsignor Rothern	17	Information / Approval
<b>Other Matters 20-21 (10 minutes)</b>				
<b>20</b>	<b>Any Other Business</b>	Rupert Evenett		
<b>21</b>	<b>Date of next meetings:</b> (i) Meeting of the Governing Body: 7 February 2023, Aquinas			
<b>Foundation Governors' Confidential Item 22 (10 Minutes)</b>				
<b>22</b>	<b>Foundation Governors' Confidential Item</b> Foundation Governors' to be provided with verbal feedback from the Foundation Governors Strategic Working Group			Information / Discussion

**Events, this Term, that Governors might like to attend:**

**Student Council Meetings at Each Site**

- Tuesday 7 February 2023, 12.20pm – 12.50pm / 1.20pm – 1.50pm

**Local Board Meetings (Teams)**

- Thursday 23 January 2023, 4.00pm

**Risk, Audit and Compliance Committee (Teams)**

- Friday 6 January 2023, 2.30pm
- Friday 3 February 2023, 2.30pm