

Minutes of the meeting of the Governing Body held on Tuesday 8 February 2022 at the Emmanuel site

Present:

Dr Rupert Evenett	Chair and Foundation Governor
Shireen Razey	Executive Principal
Tricia Gilpin	Vice Chair and Foundation Governor
Ciaran Burns	Foundation Governor
Marlene Burt	Foundation Governor
Monsignor Nicholas Rothern	Foundation Governor
Hazel Wilkinson	Foundation Governor
Trevor Gomes	Foundation Governor
Nicola Simpson	Foundation Governor
Rosie Newbould	Foundation Governor
Lloyd Heath	Parent Governor
Linda Buabeng	Associate Governor
Mike Smith	Support Staff Governor
Mrs Camilla Crampton	Deputy Principal, Pastoral
Mrs Holly Power	Deputy Principal, Academic
Mr Simon Spearman	Deputy Principal, Vocational and Quality
Molly Makota	Executive Director of Finance and HR
Ana Rodriguez	Student Governor Representative, Aquinas
Rachel Ajagbawa	Student Governor Representative, Emmanuel
Jasmine Delos Santos	Student Governor Representative, St Mary's
David Pearson	Director of Partnerships
Paula Amony	Assistant Principal
Tim Oladimeji	Catholic Education Director
Kate Young	Independent Chair of Safeguarding Board
Faye Burns	Clerk

The Governing Body meeting began at 6.31pm

The Chair opened the Governing Body meeting with the prayer read by Tim Oladimeji.

4 Chaplaincy and 10:10 RE Report to Governors

Looking at moving forward with the second milestone now, to engage and reach out more to the community. This has started with coffee mornings at St Lawrences and there will be more community projects to follow. We now have a strong social media presence, in Twitter, Facebook and Instagram. The attendance at Mass is stronger, this is being broadcasted to all sites, with an in person option as well. A question was asked around diocese synod. It was confirmed that we have started this with St Lawrences but we will be doing more with this. It was also noted by the Deputy Principal (Pastoral) that the chaplaincy team will be taking on an apprentice for two weeks from the SFX, this shows how strong our chaplaincy is.

It was **RESOLVED** to receive the Report.

Tim Oldimeji left the meeting.

1 Apologies for Absence, Changes of Membership and Declarations of Interest

Apologies for absence were received from Nana Reynier, Foundation Governor

There were no declarations of Interest.

The Clerk left the meeting.

The Chair informed the Governing Body of the Clerks resignation. An interview was held for an applicant and the post was offered and accepted. The Governing Body approved the appointment of Linda Harrison as new Clerk of Governance.

The meeting was quorate.

2 Minutes of the Governing Body Briefing held 7 December 2021

The minutes were **agreed** as an accurate record and will be signed electronically by the Clerk on behalf of the Chair.

3 Matters arising from the minutes of the Governing Body Briefing held 7 December 2021

The matters were noted as completed.

7 Equality Diversity and Inclusion

The Governing Body thanked Paula Amony and the team for The EDI inclusion report and update on the action plan. A Governor asked were there any live issues which needed to be addressed. LGBTQ+ working groups were discussed and Paula outlined how these have been set up across all sites. A discussion took place regarding benchmarking data that would be worthwhile and helpful. The Chair discussed how the Governing Body continues to be diversified and the role of Associate Governors. The EDIM report and Action Plan were approved by the Governing Body.

A student representative from Aquinas highlighted the key areas of the report written by the Student Governor. There have been a wide variety of activities and trips for students, which have been partaken in well and enjoyed by all.

The student council minutes were discussed, and Governors thanked Deputy Principals for the minutes. It was commented that it is clear that safeguarding and wellbeing is well received and students feel safe at CTK and know how to report issues. It was clear that student's thoughts and requests are heard and the feedback from the single sex groups discussed. A governor raised a point relating to the Emmanuel minutes in relation to students reporting concerns. It was confirmed that students are able to go to any staff members.

It was **RESOLVED** to receive and **APPROVE** the Report.

6 Student Council Forums

Student Council Forum meetings were well attended. Safeguarding and wellbeing meetings were discussed which are single sex groups. The Deputy Principal (Pastoral) discussed the Wellbeing mentor training which was taking place which had been well received by Governors. It was felt the student voice is well heard at the Sixth Form. The Student Governor agreed and felt that the students voice was well heard. At Aquinas students felt they could contribute more to the 10:10 programme material. A Governor asked whether the time was right for the dress code to be reviewed. Students feeling safe on site was positive.

It was **RESOLVED** to receive the Report.

Kate Young, the Independent Safeguarding Chair joined the meeting.

11 Safeguarding Update

The Chair welcomed Kate Young, the Independent Safeguarding chair.

Kate confirmed that the direction of travel was very positive. The safeguarding policy was discussed and progress with the action plan was positive. National issues were discussed, including levels of maturity. Kate

discussed how these trends were being seen as part of the Pandemic. Kate confirmed that she felt that this was being dealt with. The pressure caused by exams was discussed. Kate was positive about the Wellbeing measures and training that had been put in place by CTK.

The Chair asked about the tightening of processes and procedures, impact outcomes were discussed. Kate described how it is important that the work needs to be embedded before full impact can be measured. The value of the single sex groups was discussed. The local environment was discussed. Impact in terms of vulnerability and safety was discussed. The impact of the Pandemic was discussed. The Safeguarding Governor confirmed that students were feeling safe in the CTK environment. External factors were discussed and the impact of these and how students can be supported and the ethos in terms of safeguarding.

It was **RESOLVED** to receive the Report.

5 Student Governor Report

A student representative from Aquinas highlighted the key areas of the report. There have been a wide variety of activities and trips for students, which have been partaken in well and enjoyed by all.

It was **RESOLVED** to receive the Report.

David Pearson joined the meeting.

12 Destinations Report

Governors thanked David Pearson for the detailed destination report. The report shows their destinations after being at CTK for such a short period of time. Every young person has a story and has achieved remarkably well. Slight decrease in HE progression, expected to be due to COVID. Apprenticeship numbers had increased. Governors discussed the importance of wider choice for students, and whether alternative destinations were easier to find, David outlined that the landscape is changing but there lacked a central platform. The National Apprenticeship week discussed and the higher profile at CTK. Governors asked about Gap Year students and what they are doing, David confirmed that there was a feeling that students were waiting a year due to COVID restrictions he confirmed the help that was put in place for these students.

It was **RESOLVED** to receive the Report.

David Pearson left the meeting.

8 Principal's Report

The Executive Principal highlighted the key areas of the report.

The Executive Principal expressed that although covid hasn't gone, if Governors want to come on site for tours, talks etc, please do get in contact with the Clerk to arrange.

A governor mentioned how pleased they were to see another bid on T-Level engineering. It is confirmed to go ahead with T-Level Engineering. Overall, bids and building works are going well.

It was raised to make Governors aware that a special meeting will be scheduled to review approval on T-Level bids being placed.

The chair extended his thanks to the Executive Principal for her report.

It was **RESOLVED** to receive the Report.

9 Key Performance Indicators

The Executive Principal highlighted the key areas. Applications are a bit slower, but are starting to pick up, this was expected due to covid.

It was **RESOLVED** to receive the Report.

13 Sixth Form Annual Conversation Meeting

The Executive Principal confirmed a two hour meeting was had, it was well received and a good, strong meeting, that resulted in a good outcome.

It was **RESOLVED** to receive the Report.

14 Sixth Forms Quality Improvement Plan 2021-22

Key points were highlighted by the Executive Principal. The report also includes focus areas for the year. Making good strong progress at a time which is still difficult.

It was **RESOLVED** to receive the Report.

15 Annual Review of Confidential Governance Documents and Freedom of Information Requests

The Clerk highlighted the document and the one Freedom of Information request. The Governing Body agreed to approve the report.

It was **RESOLVED** to receive and **APPROVE** the Report.

10 Catholic Life of CTK Sixth Forms and Self Assessment Report (SAR)

The Deputy Principal (Pastoral) confirmed that in future the SAR will come earlier in the year at the December Governing Body Meeting.

The Deputy Principal (Pastoral) highlighted the key areas of the documents.

A Governor asked what it will take for us to become outstanding. The Social Action Policy and more student led activities will help.

The Governing Body expressed their thanks to the Deputy Principal for a fantastic report and how well we are doing with Catholic Life at CTK.

It was **RESOLVED** to receive the Report.

16 Any other Business

There was no other business.

Date of the next meeting:

Tuesday 10th May 2022 at 6.30pm at Emmanuel

The meeting was concluded at 8.56pm.

R Evenett

Signed: _____ Date: 10 May 2022

Chair