



**Christ the King Sixth Form College  
Governing Body Agenda  
Chair – Rupert Evenett**

In accordance with the Governing Body's calendar, members of the Governing Body are invited to attend a meeting at 6.30 pm on Tuesday 04 December 2018 in the Conference Room, St Mary's

Debbie Baldwin, Clerk to the Governors

<b>Agenda Item</b>	<b>Title</b>	<b>Document Number</b>	<b>Action</b>
1	<b>Apologies for absence, changes to membership and declarations of interest.</b>		<b>Information/ Decision</b>
<b>Reports and Action</b>			
2	<b>Minutes of the previous meeting on 02 October 2018</b> For members' approval as an accurate record for signature by the Chair	1	<b>Decision</b>
3	<b>Matters arising from previous meeting</b>	2	<b>Information</b>
4	<b>Principal's Report</b> To receive a report from the Collegiate Principal	3	<b>Information/ Discussion</b>
5	<b>Chaplaincy Report</b> To receive a report on chaplaincy activities at each site	4	<b>Information/ Discussion</b>
6	<b>Student Councils' Report</b> To receive a report from the Student Councils at each site	5	<b>Information/ Discussion</b>
7	<b>Reports from Committees</b>		
	(a) Unconfirmed minutes of the Quality & Curriculum Committee meeting held 08 November 2018 For Governors information and to approve (i) Professional Development Report (ii) Course Review Grades	6(i)	<b>Information/ Decision</b>
	(b) Unconfirmed minutes of the Finance & Resources Committee meeting held 14 November 2018 For Governors information and to approve (i) Committee Terms of Reference	6(ii)	<b>Information/ Decision</b>

	(c) Unconfirmed minutes of the Joint Finance & Resources and Audit Committee meeting held 14 November 2018 For Governors information and to approve (i) The Internal Audit Annual Report 2017/18 (ii) Financial Statements Audit Findings - Management Letter and Operational Review for the year ended 31 July 2018 and Letter of Representation (iii) The Report and Financial Statements for the year ended 31 July 2018 (iv) Audit Committee Annual Report to the Governing Body 2017/2018	6(iii)	Information/ Decision
	(d) Unconfirmed minutes of the Audit Committee meeting held 14 November 2018 For Governors information and to approve (i) Progress with recommendations from the Internal Audit Service and Financial Statements Audit Report (ii) Internal Audit Plan 2018-2019 (iii) Audit Committee terms of reference and committee name change (iv) Risk Management Plan (v) The Safeguarding Risk Assessment (vi) Performance Indicators for the Financial Statements and Regularity Auditors and recommendation for re-appointment on a rolling contract	6(iv)	Information/ Decision
	(e) Unconfirmed minutes of the Partnership Advisory Board meeting held on 1 November 2018 For Governors information	6(v)	Information
8	<b>College Self Assessment Report</b> To receive a report from the Executive Principal	7	Information/ Decision
9	<b>College Destinations Report</b> To receive a report from the Executive Principal	8	Information/ Decision
10	<b>Audit Committee Annual Report</b> (including Internal Annual Audit Report 2017/2018 and Financial Statements Audit Management letter 2018 as appendices) To receive a report from the Chair of the Audit Committee and the Executive Director of Finance & Resources	9	Information/ Decision
11	<b>Audit Committee Internal Audit Plan 2017/18</b> To receive a report from Audit Committee	10	Information/ Decision
12	<b>Year End Financial Statements to 31 July 2018</b> To receive a report from the Director of Finance and Estate	11	Information/ Discussion

## Strategy

<b>13</b>	<b>Governor's Value Added Research Project</b> To review the final reports from the CTK Governors' Value Added Research Project 2017/18	<b>12</b>	<b>Information/ Decision</b>
<b>14</b>	<b>Governor's Strategy &amp; Development Day</b> To receive notes of the Governors' Strategy and Development Day held 30 November 2018	<b>13</b>	<b>Information</b>
<b>15</b>	<b>Any Other Business</b>		<b>Information/ Decision</b>

### **Date and Time of Next Meeting**

The next meeting will take place **on 05 February 2019 at 6.30 pm** in the College Conference Room, **EMMANUEL**